



Frank E. Mikeska Memorial Award & Outstanding Circle Award

There will be two (2) divisions as follows:

Division 1 - Circle with July 1 membership of 20 or more members

Division 2 - Circle with July 1 membership of 19 or less members

BASIC CRITERIA:

1. Circle must complete Officers and Counselor Report, and the State Squires Chairman and Supreme Office must receive a copy by the 1st of October of the current fraternal year.
2. Texas State Circle dues must be paid on or before January 1.
3. Circle's financial obligations to Supreme must be current as per the May 1st Status Report.
4. Circle must have a net membership increase of five (5), by May 1st of the current fraternal year, as recorded in the Supreme Office.
5. Circle must pay a State Charities Fund donation. A donation of \$2.00 per Squire as of July 1st roster. Make check payable to Texas State Charities and submit to the Knights of Columbus State Office in Austin. Make a copy of the check and mail to the State Deputy Chief Squire postmarked no later than June 15th.
6. Conduct at least one program per quarter in each of the four (4) categories. (Spiritual, Service, Circle, and Membership).

After the basic criteria are completed, a circle will accumulate points based on the following:

1. Bonus Points
2. History Book Points

The Circle from each division with the most points will be awarded the **Frank E. Mikeska Memorial Award**. The circle from each division with the next highest points will be awarded the **Outstanding Circle Award**.

APPLICATIONS (Score sheet and History Book) SHOULD BE SUBMITTED TO THE AWARD CHAIRMAN UPON REGISTRATION AT THE ANNUAL CONVENTION. Early applications can be mailed to the Award Chairman, postmarked no later than June 15th.

AWARD CHAIRMAN: STATE DEPUTY CHIEF SQUIRE / State Squires Chairman

All decisions of the Texas state Circle will be final, unchanging, and binding.



BONUS POINTS EXPLANATION

- 100 Circle having a net gain of at least 10 members
- 50 Circle participating in the Texas State Circle Basketball Tournament
- 35 Circle entering the State Circle Scrapbook Contest
- 25 VOCATION PROGRAM - \$2.00 minimum per Squire as per roster of July 1st. Make check payable to the local Diocese Vocations Fund. Must submit a copy of report and check to State Deputy Chief Squire, postmarked by June 15th.
- 25 Circle participation as a unit in a youth spiritual retreat. One (1) picture must be either included in the Scrapbook or submitted separately.
- 20 Circle participating as a unit in First Aid / Lifesaving classes. One (1) picture must be either included in the scrapbook or submitted separately.
- 10 A visit by a State Squire Officer or a State Council Officer to a Circle meeting or function. One (1) picture must be either included in the Scrapbook or submitted separately. Circle will receive points for only one (1) visit.
- 2 Each essay entered in the State Essay Contest (Up to 10 points)
- 2 Each prayer entered in the State Prayer Contest (Up to 10 points)



CIRCLE AWARD SCORE SHEET

Circle Number:

City:

Fraternal Year:

BASIC CRITERIA:

- | | |
|--|----------|
| 1. Officers and Counselors report received by October 1? | Yes / No |
| 2. Texas State Circles dues paid by January 1? | Yes / No |
| 3. Supreme Financial statement current as of May 1? | Yes / No |
| 4. Membership net gain of five (5)? | Yes / No |
| 5. Texas State Charities paid? | Yes / No |
| 6. One Activity per quarter in each category? | Yes / No |

BONUS POINTS:

- | | | | |
|---|----------|------------|---------|
| 1. Net gain of 10 members? | Yes / No | 100 pts | |
| 2. Participating in the Texas State Circle Basketball Tournament? | Yes / No | 50 pts | |
| 3. Entering the State Circle Scrapbook Contest? | Yes / No | 35 pts | |
| 4. Vocation donation of \$2.00 per Squire? | Yes / No | 25 pts | |
| 5. Participating in a retreat? | Yes / No | 25 pts | |
| 6. Participating in a First Aid / Lifesaving Class? | Yes / No | 20 pts | |
| 7. Visit by a State Squire or State K of C Officer? | Yes / No | 20 pts | |
| 8. Number of Essays Entered (5 max)? | _____ | 2 pts each | ___ pts |
| 9. Number of Prayers Entered (5 max)? | _____ | 2 pts each | ___ pts |

TOTAL POINTS: _____



HISTORY BOOK INDEX

Includes:

1. Circle Information
2. Circle Officers
3. Circle Chairmen
4. Circle Finances
5. Circle Reports
6. State Charitable Donations
7. Other Charitable Donations
8. Investiture Teams Members
9. Investiture Dates
10. Membership
 - a. Members Suspended
 - b. New Members
11. Circle Squire of the Month
12. Circle Squire of the Year
13. Top Activity of the Year
14. Synopsis of regular Circle Business Meetings and Social Meetings
15. Synopsis of one event or activity held in the category during the month
16. Spiritual activity
17. Circle activity
18. Service activity
19. Membership activity
20. Convention attendance bonus points



HISTORY BOOK SCORE SHEET

**MAX
PTS**

14	CIRCLE INFORMATION (2) Number (2) City (2) Meeting Days (2) July Membership	(2) Name (2) Date of Institution (2) Sponsoring Council
16	OFFICERS (1) Chief Squire (1) Notary Squire (1) Marshall Squire (1) Father Prior (1) Form 468 to Supreme	(1) Deputy Chief Squire (1) Bursar Squire (1) Sentry Squire (1) Chief Counselor (1) Counselor (5) Form 468 to State
4	CHAIRMEN (1) Spiritual (1) Circle	(1) Membership (1) Service
3	FINANCES (1) July Supreme per Capita - Due by September 1st (1) Texas State Dues - Due by January 1st (1) January Supreme per Capita - Due by March 1st	Date Paid Date Paid Date Paid
33	REPORTS Semi-annual Audit Period Ending June 30 (Due by September 1) Semi-annual Audit Period ending December 31 (Due by January 31) Fraternal Activity Survey ending December 31 (Due by January 31)	(1) Date to Supreme (10) Received by State (1) Date to Supreme (10) Received by State (1) Date to Supreme (10) Received by State
27	STATE CHARITIES (2) Collected	(25) if over Quota
27	VOCATIONS (2) Collected	(25) if over Quota



HISTORY BOOK SCORE SHEET - Continued

10 CHARITABLE DONATIONS

Name	Date	Purpose	Amount
(2)			
(2)			
(2)			
(2)			
(2)			

40 INVESTITURE TEAM

(2) Chief Squire	(2) Deputy Chief Squire
(2) Notary Squire	(2) Bursar Squire
(2) Marshall Squire	(2) Sentry Squire
(2) Arm Captain	(2) Pole Captain
(2) Chief Counselor	(2) Chancellor
(20) Bonus Points for a complete team	

INVESTITURE(S)

Date	Location
(5)	
(5)	
(5)	

MEMBERSHIP SUSPENDED

(-25)	(-25)
(-25)	(-25)
(-25)	(-25)
(-25)	(-25)

WITHDRAWALS

(50) bonus points for no suspensions or withdrawals

NEW MEMBERS

- (5)
- (5)
- (5)
- (5)
- (5)
- (5)
- (5)
- (5)
- (5)
- (5)

INVESTITURE DATE



HISTORY BOOK SCORE SHEET - Continued

12 **SQUIRE OF THE MONTH**

- (1) May
- (1) June
- (1) July
- (1) August
- (1) September
- (1) October
- (1) November
- (1) December
- (1) January
- (1) February
- (1) March
- (1) April

10 **SQUIRE OF THE YEAR**

20 **TOP ACTIVITY OF THE YEAR (choose one outstanding event)**

(5) Spiritual Description Date

CHAIRMAN

(5) Service Description Date

CHAIRMAN

(5) Circle Description Date

CHAIRMAN

(5) Membership Description Date

CHAIRMAN



HISTORY BOOK SCORE SHEET - Continued

MONTH

7 SYNOPSIS OF REGULAR CIRCLE BUSINESS MEETING

- | | |
|------------------------------|-------------------------|
| (1) Date | (1) Members attended |
| (1) Officers Attended | (1) Counselors Attended |
| (1) K of C Officers Attended | (1) Special Guests |
| (1) Brief Summary of Meeting | |

7 SYNOPSIS OF CIRCLE SOCIAL MEETING OR 2ND BUSINESS MEETING

- | | |
|------------------------------|-------------------------|
| (1) Date | (1) Members attended |
| (1) Officers Attended | (1) Counselors Attended |
| (1) K of C Officers Attended | (1) Special Guests |
| (1) Brief Summary of Meeting | |

8 SYNOPSIS OF ONE EVENT OR ACTIVITY HELD IN THE CATEGORY DURING THE MONTH:

(2) SPIRITUAL

(2) SERVICE

(2) CIRCLE

(2) MEMBERSHIP

NOTE: These points are for ONE Month Only
EACH Month carries a Maximum of 22 Points
Make Copy for EACH Month



HISTORY BOOK SCORE SHEET - Continued

92 **SPIRITUAL ACTIVITY (2 Points for each activity) - NO CREDIT FOR BUSINSS MEETING**

JUNE

JULY

AUGUST

SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER

JANUARY

FEBRUARY

MARCH

APRIL

MAY

NOTE: NO ACTIVITY SHOULD BE LISTED OR ENTERED IN TWO CATAGORIES



HISTORY BOOK SCORE SHEET - Continued

92 CIRCLE ACTIVITY (2 Points for each activity) - NO CREDIT FOR BUSINSS MEETING

JUNE

JULY

AUGUST

SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER

JANUARY

FEBRUARY

MARCH

APRIL

MAY

NOTE: NO ACTIVITY SHOULD BE LISTED OR ENTERED IN TWO CATAGORIES



HISTORY BOOK SCORE SHEET - Continued

92 SERVICE ACTIVITY (2 Points for each activity) - NO CREDIT FOR BUSINESS MEETING

JUNE

JULY

AUGUST

SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER

JANUARY

FEBRUARY

MARCH

APRIL

MAY

NOTE: NO ACTIVITY SHOULD BE LISTED OR ENTERED IN TWO CATEGORIES



HISTORY BOOK SCORE SHEET - Continued

92 MEMBERSHIP ACTIVITY (2 Points for each activity) - NO CREDIT FOR BUSINESS MEETING

JUNE

JULY

AUGUST

SEPTEMBER

OCTOBER

NOVEMBER

DECEMBER

JANUARY

FEBRUARY

MARCH

APRIL

MAY

NOTE: NO ACTIVITY SHOULD BE LISTED OR ENTERED IN TWO CATEGORIES



ATTENDANCE BONUS POINTS

MID-YEAR MEETING

10 Bonus Points per delegate attending mid-year

2 Bonus Points per non-delegate attending mid-year (Squire)

Delegate Attending Mid-Year

Name	Name
1.	3.
2.	4.

Non-Delegate Attending Mid-Year

Name	Name
1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

ANNUAL CONVENTION

10 Bonus Points per delegate attending mid-year

2 Bonus Points per non-delegate attending mid-year (Squire)

Delegate Attending Annual Convention

Name	Name
1.	3.
2.	4.

Non-Delegate Attending Annual Convention

Name	Name
1.	11.
2.	12.
3.	13.
4.	14.
5.	15.
6.	16.
7.	17.
8.	18.
9.	19.
10.	20.